



## **Smoke-Free Housing Policy**

Smoking will NOT be permitted in the Rochester Housing Authority buildings, including apartments, in accordance with the the following guidelines.

- Effective October 1, 2013, all current and new residents, all employees, guests and visitors in and/or on RHA property will be prohibited from smoking inside the buildings, common area, including all housing units.
- Any resident, including the members of their household, guests, or visitors will be considered in violation of the lease if found smoking in any RHA facility or apartment, or anywhere on RHA property that is deemed as a nonsmoking area. Three (3) violations will be considered to be a repeated violation of the material terms of the lease and will be cause for eviction.
- After the first warning, a cleaning charge of \$250.00 may be added to the resident account for each violation of the policy that occurs in the apartments, building common areas or any other nonsmoking area on or in RHA property. (Any cigarette butts not properly disposed of may also be cause for a cleaning service charge.)
- No smoking signs will be posted both outside and inside the common areas of the RHA property. Residents will be responsible to inform all their guests and visitors that their apartment is smoke free and that their housing may be affected by violators.
- Smoking outside any RHA building or housing unit may be limited and designated smoking areas will be posted and locations subject to change. Smoking outside any Housing Authority building will be limited to the following area(s): 25 feet from any entrance or window, or public sidewalks or as designated.
- If the smell of smoke is reported, RHA will seek the source of the smoke and appropriate action will be taken. Residents are encouraged to promptly give Landlord a written statement of any incident where tobacco smoke is migrating into the Resident's unit from sources outside of the Resident's unit.
- Upon adoption of this policy, all residents presently living in Rochester Housing Authority units will be given a copy of the policy. After review both incoming and current residents will be required to sign the Smoke Free lease addendum. A copy will be retained in the tenant file.