

**ROCHESTER HOUSING AUTHORITY  
April 22, 2024  
675 WEST MAIN STREET  
ROCHESTER, NEW YORK 14611**



**April 22, 2024**

**MEMBERS PRESENT**

Florine Cummings, Resident Commissioner, Vice Chair  
Shanai Lee, Commissioner  
Kabutey Ocansey, Commissioner  
Hank Ruben, Commissioner  
James Waters, Jr., Commissioner

**STAFF PRESENT**

Melissa Berrien  
Shawn Burr  
Diana Colon  
Robert Croston  
Natasha Dicks  
Pierre Dorancy  
Cynthia Herriott  
Kimberly Huffman  
Joyce Kinsey  
Daniel Long  
Loretha J.  
McCullough  
Mariam Machuca-  
Rodriguez  
James  
Evhen Tupis  
Harold Zink

**OTHERS PRESENT**

H. Todd Bullard, RHA Legal Counsel  
Tim Cook, Tipping Point Communications

Commissioner Florine Cummings called the April 2024 Rochester Housing Authority (RHA) Regular Board Meeting to order at 12:05 pm. It was noted for the record that notice of this meeting was posted as required by law and that there was a quorum present.

**1. Open Forum – Public Comments - none**

Mr. J. Washington and Mr. O Shepard came to observe the March Board Meeting.

**2. Approval of Minutes: March 25, 2024, Regular Board Meeting Minutes**

Commissioner Ruben moved, and Commissioner Lee seconded the motion to approve the March 2024 Regular Board Meeting Minutes Commissioner Cummings, Commissioner Rubin, Commissioner Lee, and Commissioner Ocansey voted yes, the motion passed five to zero.

3. **Director's Report and Board Approval Requests**

a. Executive Director, Shawn Burr, presented his director's report and highlighted as follows:

- Mr. Burr



recognize Staff across the Authority who continue to go above and beyond to ensure our quality services are performed and resident and participant needs are taken care of.

- Mr. Burr shared our Community Choice Demonstration RHA Team continues to work diligently with families.
- Mr. Burr wanted to continue to recognize the extra efforts of staff involved in community projects.
- Mr. Burr shared that the Development projects are moving forward with more residents moving back into their homes! the gift baskets that are amazing! Dan will continue to have pictures with his report. We are exceeding our MWBE and Section 3 goals nicely in both projects, with exception of WBE which will begin to increase later in the projects.
- Mr. Burr shared an updated from NYSPHADA Update
- Mr. Burr shared NAHRO Releases Its 2024 Legislative and Regulatory Agenda Including FY 25 Funding Recommendations

**b. Board Action Requests**

- i. Renovations to 1-3 Thomas Street (Re-Bid) - Authorized the Executive Director to award a contract to Cimino's General Contracting LLC in the sum of \$750,566.35– Capital Projects

Commissioner Rubin moved, and Commissioner Lee seconded the motion to approve the action item Commissioner Cummings, Commissioner Rubin, Commissioner Lee, Commissioner Waters, and Commissioner Ocansey voted yes, the motion passed five to zero.

- ii. Scattered Site Roof Replacements R-22 - Authorized the Executive Director to award a contract to Gatti Remodeling in the amount of \$140,320.00 – Capital Projects.

Commissioner Rubin moved, and Commissioner Lee seconded the motion to approve the action item Commissioner Cummings, Commissioner Rubin, Commissioner Lee, Commissioner Waters, and Commissioner Ocansey voted yes, the motion passed five to zero.

- iii. Lexington Court Gutter Replacement – Authorized the Executive Director to award the contract Rochester Earth Inc. in the amount of \$ 56,000.00 – Capital Projects.

Commissioner Waters moved, and Commissioner Rubin seconded the motion to approve the action item Commissioner Cummings, Commissioner Rubin, Commissioner Lee, Commissioner Waters, and Commissioner Ocansey voted yes, the motion passed five to zero.

- iv. Renovation to Units 16, 36 & 60 Bronson Ct. – Authorized the Executive Director to award the contract to Gatti Remodeling in the amount of \$430,000.00 – Capital Projects.

Commissioner Waters moved, and Commissioner Rubin seconded the motion to approve the action item Commissioner Cummings, Commissioner Rubin, Commissioner Lee, Commissioner Waters, and Commissioner Ocansey voted yes, the motion passed five to zero.

- v. FY 2024 2nd Quarter Vacated Arrears Write-off – Authorized the Executive Director to approve the write-off of the FY 2024 2nd Quarter Vacated Arrears in the amount of \$38,670.53 – Finance.

Commissioner Rubin moved, and Commissioner Lee seconded the motion to approve the action item Commissioner Cummings, Commissioner Rubin, Commissioner Lee, Commissioner Waters, and Commissioner Ocansey voted yes, the motion passed five to zero.

- vi. RHA Vehicle Fleet Maintenance with the City of Rochester 2024 – Authorized the Executive Director to enter into a 5-year inter-municipal agreement with the City of Rochester for the 2024-2028 Fleet Maintenance Services in the amount of \$80,000.00 – Maintenance.

Commissioner Rubin moved, and Commissioner Lee seconded the motion to approve the action item Commissioner Cummings, Commissioner Rubin, Commissioner Lee, Commissioner and Waters, voted yes, and Commissioner Ocansey abstained the motion passed four to zero.