

**ROCHESTER HOUSING AUTHORITY  
May 28, 2021  
675 WEST MAIN STREET  
ROCHESTER, NEW YORK 14611**



**MEMBERS PRESENT**

Tynise Edwards, Chairperson  
Florine Cummings, Resident Commissioner  
Duwaine T. Bascoe, Commissioner  
Joanne Larson, Commissioner  
Henry Rubin, Commissioner

**STAFF PRESENT**

Melissa Berrien  
Shawn Burr  
Diana Colon  
Pierre Dorancy  
Jacquetta Harris  
Linda Kavanagh-  
Schwenger  
Shawanna Lawrence  
Mark Plantholt  
Mariam Rodriguez-  
Machuca  
Shelby Simpson  
Evhen Tupis

**OTHERS PRESENT**

H. Todd Bullard, RHA Legal Counsel  
Julie Panna, Tipping Point Communications

Commissioner Tynise Edwards called the May Rochester Housing Authority (RHA) Regular Board Meeting to order at 12:02 pm. It was noted for the record that notice of this meeting was posted as required by law and that there was a quorum present.

**1. Open Forum – Public Comments**

There were no Public Comments.

**2. Approval of Minutes: April 2021 Regular Board Meeting Minutes**

Commissioner Larson moved, and Commissioner Cummings seconded the motion to approve the April 2021 Regular Board Meeting minutes. Commissioner Cummings, Commissioner Bascoe, and Commissioner Larson voted yes, Commissioner Edwards and Commissioner Rubin abstained. The motion passed five to zero

**3. Director's Report and Board Approval Requests**

a. Deputy Executive Director, Shawn Burr, presented his Director's report as follows:

Mr. Burr would like to **CONTINUE** to recognize Staff across the Authority who continue to go above and beyond to ensure our quality services are performed and resident and participant needs are taken care of, especially during this pandemic! They are doing a remarkable job! Efforts are being made in the planning and execution of when we re-open as it will be soon upon us. Procurement and Maintenance are helping greatly. The teamwork displayed before, during, and after the vaccination clinics is a true testament to the great staff we have.

Mr. Burr shared that as the pandemic continues, we all need to remain diligent in maintaining each other's safety. RHA continues to monitor and adhere to new regulations, recommendations, and Executive Orders as we receive them. Mark and staff have tested the new sanitizing system and are moving forward on implementing it at our other sites. Visitor restrictions will be relaxed, but COVID questionnaires and temperature checks continue for all visitors are moving forward with an implementation almost complete. Temperature kiosks for staff and visitors are moving forward with implementation. The Executive Team monitors current conditions daily and meets weekly to discuss our processes. The re-open committee has also prepared plans to re-open and modify them as conditions change. We are targeting June 1<sup>st</sup> as our re-open date for the offices.

Mr. Burr shared that we continue to have weekly meetings with our NYS POP grant consultant to move the grant forward. We will continue to update at the Project Planning meeting.

Mr. Burr shared that we have we were awarded \$1.6 million in funding for our Federal St. RAD project from NYS Office of Temporary and Disability Assistance (OTDA) through their Homeless Housing Assistance Program (HHAP)! We are hoping that this award strengthens our HCR LIHTC application.

Mr. Burr shared that Trillium's COVID testing/Primary Care services for our residents continue with May's schedule moving along.

Mr. Burr reported we continue to meet with Common Ground Health, Trillium, and others on opportunities for a "Phase II" program providing vaccinations for our eligible residents, program participants, and employees. Our last clinic was 5/21, where a second dose was administered at Lena Gantt Estates. I want to acknowledge the amazing job our staff has done in making each event happen!! I'm extremely proud of the teamwork and ingenuity of our staff!!!

**GREAT JOB, TEAM!!!!!!** I was asked to participate in a call with a HUD Washington and NYS Office of Temporary and Disability Assistance staff members to discuss our experiences with providing vaccination opportunities for our