

**ROCHESTER HOUSING AUTHORITY  
March 24, 2021  
675 WEST MAIN STREET  
ROCHESTER, NEW YORK 14611**



**MEMBERS PRESENT**

Rosalie Remarais, Acting Chairperson  
Florine Cummings, Resident Commissioner  
Duwaine T. Bascoe, Commissioner  
Hershel Patterson, Resident Commissioner

**STAFF PRESENT**

Melissa Berrien  
Shawn Burr  
Sinclair Carrington  
Diana Colon  
Jacquetta Harris  
Shawanna Lawrence  
Mark Plantholt  
Mariam Rodriguez-  
Machuca  
Shelby Simpson  
Evhen Tupis

**OTHERS PRESENT**

H. Todd Bullard, RHA Legal Counsel  
Julie Panna, Tipping Point Communications

Commissioner Rosalie Remarais called the February Rochester Housing Authority (RHA) Regular Board Meeting to order at 12:01 pm. It was noted for the record that notice of this meeting was posted as required by law and that there was a quorum present.

**1. Open Forum – Public Comments**

There were no Public Comments.

**2. Approval of Minutes: February 2021 Regular Board Meeting Minutes**

Commissioner Cummings moved, and Commissioner Larson seconded the motion to approve the February 2021 Regular Board Meeting minutes. Commissioner Cummings, Commissioner Remarais, and Commissioner Larson voted yes. The motion passed three to zero

**3. Director's Report and Board Approval Requests**

a. Deputy Executive Director, Shawn Burr, presented his Director's report as follows:

Mr. Burr would like to **CONTINUE** to recognize Staff across the Authority who continue to go above and beyond to ensure our quality services are performed and resident and participant needs are taken care of especially during this pandemic! They are doing a remarkable job! Efforts are being made in the planning and execution of when we reopen. Procurement and Maintenance are helping greatly. The teamwork displayed before, during, and after the vaccination clinic at HRT is a true testament of the great staff we have.

Mr. Burr shared that as the pandemic continues, we all need to remain diligent in maintaining each other's safety. RHA continues to monitor and adhere to new regulations and Executive Orders as we receive them. Mark and staff have tested the new sanitizing system and is implementing at our sites. Visitor restrictions, COVID questionnaires, and temperature checks continue for all visitors. Temperature kiosks for staff and visitors are moving forward with implementation. The Executive Team monitors current conditions daily and meets weekly to discuss our processes. The reopen committee has also prepared plans to reopen and modify them as conditions change. We are currently looking at allowing "some" visitors for residents.

Mr. Burr shared that we have weekly meetings with our NYS POP grant consultant to move the grant forward. We met with our City of Rochester partners again on 3/22/21 to update on progress, strategies and target area. We will continue to update at the Project Planning meeting.

Mr. Burr shared that Trillium's COVID testing/Primary Care services for our residents continues with March schedule moving along.

Mr. Burr reported we have met with Common Ground Health, Trillium and others on opportunities for providing vaccinations for our eligible residents. Our first vaccination clinic for PH residents was held on March 4<sup>th</sup> and was a huge success! 99 residents and 11 staff members received the Moderna vaccine. I want to acknowledge the amazing job our staff have done in making this event happen!! We sent packets of information to HRT residents to sign up for vaccination appointments by 10:00am Monday morning. Only 54 signed up! Staff took the initiative to reach out to residents personally by phone, robo calls, PA systems and also went door to door at HRT and other sites. As of Wednesday afternoon, we had 110+ to fill the appointment slots and additional in case of no-show appointments. We had transportation lined up with our resident driver for one van and James Waters from resident services, for the other van. Additional transportation was arranged with Medical Motors. I'm extremely

proud of the teamwork and ingenuity of our staff!!! **GREAT JOB  
TEAM!!!!**

RHA Vaccine Team:

**Harolda Wilcox**, Property Manager at HRT was our Team leader and did a fantastic job!  
**Lisa Tarantello** - Lake Tower Mayor and ambassador who walked Lake Tower with Harolda going door to door to inform and sign residents up  
**Mariam Rodriguez-Machuca** - assisted with translating for us as we walked Lake Tower