

**ROCHESTER HOUSING AUTHORITY
REGULAR BOARD MEETING**

**February 26, 2020
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**ROCHESTER HOUSING AUTHORITY
February 26, 2020
675 WEST MAIN STREET
ROCHESTER, NEW YORK 14611**



MEMBERS PRESENT

Tynise Edwards, Chairperson
Rosalie Remarais, Vice-Chairperson
Florine Cummings, Resident Commissioner
Joanne Larson, Commissioner
Calvin Lee, Commissioner
Hershel Patterson, Resident Commissioner
Hank Rubin, Commissioner

STAFF PRESENT

Shawn Burr
Sinclair Carrington
Diana Colon
Jacquetta Harris
Cynthia Herriott
Sarafina Hilaire
Joyce Kinsey
Shawanna Lawrence
Mark Plantholt
Mariam Rodriguez-Machuca
Tileeasia Sandlin
Linda Stango
Lisa Tarantello
Evhen Tupis
Harold Zink

OTHERS PRESENT

H. Todd Bullard, RHA Legal Counsel
Jamie Frumusa, Tipping Point, Communications
Chris Mello, SUNY Geneseo Student

Commissioner Tynise Edwards called the February Rochester Housing Authority (RHA) Regular Board Meeting to order at 12:00 PM. It was noted for the record that notice of this meeting was posted as required by law and that there was a quorum present.

1. Open Forum – Public Comments

There were no Public Comments.

2. Approval of Minutes: January 2020 Regular Board Meeting Minutes

Commissioner Rubin moved, and Commissioner Remarais seconded the motion to approve the minutes of the January 2020 Regular Board Meeting. Commissioner Patterson, Commissioner Lee, Commissioner Cummings, Commissioner Remarais, Commissioner Larson, Commissioner Edwards, and Commissioner Rubin voted yes. The motion was passed.

3. Director's Report and Board Approval Requests

Director's Report and Board Approval Requests:

a. Deputy Executive Director, Shawn Burr, presented his Director's report as follows:

Mr. Burr reported that on February 13, 2020, HUD's Office of Capital Improvements (OCI) announced the award of more than \$2.7 billion in FY 2020 Capital Fund Formula Grant Awards to 2,882 housing authorities in all 50 states, as well as the District of Columbia, Guam, Puerto Rico, and the U.S. Virgin Islands.

Mr. Burr reported that HUD has released a new proposed rule to affirmatively further fair housing (the rules have not been published yet in the Federal Register) NAHRO strongly supports the Fair Housing Act and the duty to affirmatively further fair housing.

Mr. Burr gave an update on the meeting with City partners that discussed a grant they applied for to assist people in avoiding eviction. Teams were established from each organization to work on this. This is also a part of the City's Financial Empowerment Center; we have a designated person to assist RHA residents and participants.

Mr. Burr noted that on 2/5/20, we hosted our first annual Tenants on Patrol (TOP) appreciation dinner. This event was well attended, and the staff did a great job facilitating the event. Thank you to the Board members who attended and a special thank you to Commissioners Cummings and Patterson for all of their efforts in furthering our TOP and increasing participation!

Mr. Burr informed that our Annual/5-Year Planning process is underway, and the draft will be presented to the Board when completed. The Plan is due to HUD in mid-July, and we typically present the final plan to the Board for approval in June.

b. Board Action Requests

- i. 43-47 Bronson Court Alterations– Authorized the Deputy Executive Director to award the contract to Eugene Jones for \$130,000.00 – Capital Projects

Commissioner Lee moved, and Commissioner Cummings seconded the motion to approve this request. Commissioner Lee, Commissioner Patterson, Commissioner Cummings, Commissioner Remarais, Commissioner Larson, Commissioner Rubin, and Commissioner Edwards voted yes. The motion was passed.

- ii. Seneca Manor Townhouse - NYS Weatherization –the Deputy Executive Director to sign all necessary documents as the owner and approve a purchase order to Action for a Better Community for \$150,000.00 – Capital Projects

Commissioner Lee moved, and Commissioner Cummings seconded the motion to approve this request. Commissioner Rubin, Commissioner Remarais, Commissioner Larson, Commissioner Lee, Commissioner Patterson, Commissioner Cummings, and Commissioner Edwards voted yes. The motion was passed.

- iii. Purchase of 377 Mt Read Blvd – Authorize the Deputy Executive Director to sign all necessary documents and agreements to purchase 377 Mt. Read Blvd. – Capital Projects

Commissioner Larson moved, and Commissioner Remarais seconded the motion to approve this request. Commissioner Edwards, Commissioner Remarais, Commissioner Larson, Commissioner Lee, Commissioner Patterson, Commissioner Cummings, and Commissioner Rubin voted yes. The motion was passed.

- iv. SS Porch Replacement P4 Change Order #3 – Authorize the Deputy Executive Director to increase the contingency amount to 20% for this project– Capital Projects

Commissioner Lee moved, and Commissioner Cummings seconded the motion to approve this request. Commissioner Edwards, Commissioner Remarais, Commissioner Larson, Commissioner Lee, Commissioner Rubin, Commissioner Patterson, and Commissioner Cummings voted yes. The motion was passed.

- v. Renewal request for a Purchase Order for Payroll Information Processing System – ADP. Authorize the Deputy Executive Director to approve the request in the sum of \$35,040.00 for payroll services for one year– Human Resources

Commissioner Larson moved, and Commissioner Cummings Remarais seconded the motion to approve this request. Commissioner Rubin, Commissioner Remarais, Commissioner Larson, Commissioner Lee, Commissioner Patterson, Commissioner Cummings, and Commissioner Edwards voted yes. The motion was passed.

- vi. Landlord/Tenant Legal Services – Authorized the Deputy Executive Director to renew a contract with Ernest Santoro, ESQ, PC in the amount of \$24,500.00 for one year – Public Housing

Commissioner Cummings moved, and Commissioner Lee seconded the motion to approve this request. Commissioner Rubin, Commissioner Remarais, Commissioner Larson, Commissioner Lee, Commissioner Patterson, Commissioner Cummings, and Commissioner Edwards voted yes. The motion was passed.

- vii. Marshal Services – Authorized the Deputy Executive Director to renew a contract with Joseph Polizza – City Marshal in the amount of \$24,000.00 for one-year – Public Housing

Commissioner Cummings moved, and Commissioner Larson seconded the motion to approve this request. Commissioner Rubin, Commissioner Remarais, Commissioner Larson, Commissioner Lee, Commissioner Patterson, Commissioner Cummings, and Commissioner Edwards voted yes. The motion was passed.