



**ROCHESTER HOUSING AUTHORITY
January 22, 2020
675 WEST MAIN STREET
ROCHESTER, NEW YORK 14611**

MEMBERS PRESENT

Tynise Edwards, Chairperson
Calvin Lee, Commissioner
Florine Cummings, Resident Commissioner
Hershel Patterson, Resident Commissioner
Hank Rubin, Commissioner

STAFF PRESENT

Shawn Burr
Melissa Berrien
Sinclair Carrington
George Getman
Jacquetta Harris
Cynthia Herriott
Linda Kellogg
Shawanna Lawrence
Shelby Simpson
Linda Stango
Evhen Tupis

OTHERS PRESENT

H. Todd Bullard, RHA Legal Counsel
Jamie Frumusa, Tipping Point, Communications

Commissioner Tynise Edwards called the January Rochester Housing Authority (RHA) Regular Board Meeting to order at 12:00 PM. It was noted for the record that notice of this meeting was posted as required by law and that there was a quorum present.

1. Open Forum – Public Comments

There were no Public Comments.

2. Executive Session

Board Chair Edwards requested to go into Executive Session for a legal matter. Commissioner Lee moved, and Commissioner Cummings seconded, a motion to go into Executive Session at 12:01 PM. Commissioner Rubin, Commissioner Patterson, Commissioner Lee, Commissioner Cummings, and Commissioner Edwards voted yes. The motion was passed.

Board Chair Edwards requested to end Executive Session; Commissioner Cummings moved, and Commissioner Rubin seconded, the motion to end the Executive Session at 12:40 PM Commissioner Patterson, Commissioner Larson, Commissioner Rubin, Commissioner Cummings, Commissioner Lee, and Commissioner Edwards voted yes. The motion was passed.

3. Approval of Minutes: December 2019 Regular Board Meeting Minutes

Commissioner Lee moved, and Commissioner Cummings seconded the motion to approve the minutes of the December 2019 Regular Board Meeting. Commissioner Patterson, Commissioner Lee, Commissioner Cummings, Commissioner Edwards, and Commissioner Rubin voted yes. The motion was passed.

4. Director's Report and Board Approval Requests

Director's Report and Board Approval Requests:

a. Acting Executive Director, Shawn Burr, presented his Director's report as follows:

Mr. Burr reported on the follow-up from December's Board Meeting; HUD is awarding nearly \$80 million to help families reach self-sufficiency.

Mr. Burr reported that HUD has released a new proposed rule to affirmatively further fair housing (the rules have not been published yet in the Federal Register) NAHRO strongly supports the Fair Housing Act and the duty to affirmatively further fair housing.

Mr. Burr gave an update on the meeting with City partners that discussed a grant they applied for to assist people in avoiding eviction. Teams were established from each organization to work on this. This is also a part of the City's Financial Empowerment Center; we have a designated person to assist RHA residents and participants.

b. Board Action Requests

- i. General Legal Services Contract Renewal – Authorized the Acting Director to renew the contract for General Legal Services with Harris Beach, PLLC for \$100,000.00 – Authority Wide

Commissioner Lee moved, and Commissioner Cummings seconded the motion to approve this request. Commissioner Lee, Commissioner Patterson, Commissioner Cummings, Commissioner Rubin, and Commissioner Edwards voted yes. The motion was passed.

- ii. Parkside Apartments RAD Conversion Resolution – Authorized the Acting Director to sign all necessary documents and submit the same to HUD to complete the RAD application – Capital Projects

Commissioner Cummings moved, and Commissioner Rubin seconded the motion to approve this request. Commissioner Rubin, Commissioner Lee, Commissioner Patterson, Commissioner Cummings, and Commissioner Edwards voted yes. The motion was passed.

- iii. Otis Elevator Company Invoice Payment – Authorize the Acting Executive Director to pay an invoice for \$47,500.70 – Capital Projects

Commissioner Rubin moved, and Commissioner Lee seconded the motion to approve this request. Commissioner Edwards, Commissioner Lee, Commissioner Patterson, Commissioner Cummings, and Commissioner Rubin voted yes. The motion was passed.

- iv. FY2020 First Quarter Vacated Arrears Write Off – Authorize the Acting Executive Director to approve the write off of 2020 First Quarter Vacated Arrears for \$17,494.14 – Finance

Commissioner Rubin moved, and Commissioner Patterson seconded the motion to approve this request. Commissioner Edwards, Commissioner Lee, Commissioner Rubin, Commissioner Patterson, and Commissioner Cummings voted yes. The motion was passed.

- v. Directors and Officers Insurance Policy – Authorized the Acting Executive Director to approve a purchase order to cover the renewal of the insurance policy for \$48,510.00 – Finance

Commissioner Lee moved, and Commissioner Cummings seconded the motion to approve this request. Commissioner Rubin, Commissioner Lee, Commissioner Patterson, Commissioner Cummings, and Commissioner Edwards voted yes. The motion was passed.

- vi. Modern Telephone System – Authorized the Acting Executive Director to purchase a new telephone system from Icon Cloud Solutions for \$239,000.00 – Information Technology

Commissioner Rubin moved, and Commissioner Cummings seconded the motion to approve this request. Commissioner Rubin, Commissioner Lee, Commissioner Patterson, Commissioner Cummings, and Commissioner Edwards voted yes. The motion was passed.