

**ROCHESTER HOUSING AUTHORITY
REGULAR BOARD MEETING**

**October 23, 2019
MINUTES PAGE 1**

**ROCHESTER HOUSING AUTHORITY
October 23, 2019
675 WEST MAIN STREET
ROCHESTER, NEW YORK 14611**



MEMBERS PRESENT

Tynise Edwards, Commissioner
Florine Cummings, Resident Commissioner
Hershel Patterson, Resident Commissioner
Rosalie Remarais, Commissioner
Hank Rubin, Commissioner

STAFF PRESENT

Shawn Burr
Melissa Berrien
Sinclair Carrington
Mike Gallo
Jacquetta Harris
Cynthia Herriott
Sara Jaouen
Shawanna Lawrence
Linda Stango
Evhen Tupis
Janis White

OTHERS PRESENT

H. Todd Bullard, RHA Legal Counsel
Jamie Frumusa, Tipping Point Communications

Board Chairperson Tynise Edwards called the October Rochester Housing Authority (RHA) Regular Board Meeting to order at 12:00 PM. It was noted for the record that notice of this meeting was posted as required by law and that there was a quorum present.

1. Open Forum – Public Comments

There was no Public Comments

2. Approval of Minutes: September Regular Board Meeting Minutes

Commissioner Rubin moved, and Commissioner Remarais seconded, the motion to approve the minutes of the September 2019 Regular Board Meeting. Commissioner Patterson, Commissioner Cummings, Commissioner Edwards, and Commissioner Remarais voted yes. Commissioner Rubin abstained. The motion was passed.

3. Director's Report and Board Approval Requests

Director's Report and Board Approval Requests:

a. Acting Executive Director, Shawn Burr, presented his Director's report as follows:

Mr. Burr reported on the follow-up from the September Board Meeting; RHA's staff have been very busy with making sure the residents and program participant services are being provided. There have been some challenges due to Human Resources being short-staffed, they are looking at some out of the box recruiting ideas, Tipping Point will be assisting with recruiting strategies. He recognized all the efforts that the staff has put forth and those that have gone the extra mile to ensure quality services have been provided.

He attended the NAHRO 2019 National Conference & Exhibition in October, where there was a lot of networking for other PHA's and Vendors done. It was a good opportunity to see how other Housing Authorities work. He gained some new ideas that may be put in place here at RHA.

We currently still working on under the resolution (H.R. 4378) through November 21st, we are hopeful that Congress will approve the budget by the deadline to avoid a government shutdown.

b. Board Action Requests

- i. Kennedy Tower Apartment/Corridor and Asbestos Abatement – Authorized the Acting Executive Director to award the Contract to FW Construction Corp. for \$1,164,499.60 – Capital Projects

Commissioner Remarais motioned, and Commissioner Cummings seconded, the motion to approve this request. Commissioner Patterson, Commissioner Cummings, Commissioner Edwards, and Commissioner Remarais, Commissioner Rubin voted yes. The motion was passed.

- ii. 2019-2020 Snow Plowing Service – II Residential – Authorized the Acting Executive Director to award the Contract to AA Blades Enterprises, Inc for \$93,600.00 –Maintenance

Commissioner Patterson motioned, and Commissioner Remarais seconded, the motion to approve this request. Commissioner Patterson, Commissioner Cummings, Commissioner Edwards, and Commissioner Remarais, Commissioner Rubin voted yes. The motion was passed.

- iii. 2019-2020 Night/Weekend On-Call Coverage Contract – Authorize the Acting Executive Director to award the Contract to Catherine's Home Improvement for \$80,000.00 –Maintenance

Commissioner Patterson motioned, and Commissioner Remarais seconded, the motion to approve this request. Commissioner Patterson, Commissioner Cummings,