

**ROCHESTER HOUSING AUTHORITY
REGULAR BOARD MEETING**

**September 23, 2019
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**ROCHESTER HOUSING AUTHORITY
September 23, 2019
675 WEST MAIN STREET
ROCHESTER, NEW YORK 14611**

MEMBERS PRESENT

Tynise Edwards, Commissioner
Joanne Larson, Commissioner
Calvin Lee, Commissioner
Florine Cummings, Resident Commissioner
Hershel Patterson, Resident Commissioner
Rosalie Remarais, Commissioner
Hank Rubin, Commissioner

STAFF PRESENT

Shawn Burr
Melissa Berrien
Jacquetta Harris
Sara Jaouen
Shawanna Lawrence
Hemily Sotomayor
Linda Stango
Evhen Tupis
Janis White

OTHERS PRESENT

H. Todd Bullard, RHA Legal Counsel
Joyce Ramirez, Tipping Point, Communication

Board Commissioner Tynise Edwards called the September Rochester Housing Authority (RHA) Regular Board Meeting to order at 12:00 PM. It was noted for the record that notice of this meeting was posted as required by law and that there was a quorum present.

1. Open Forum – Public Comments

Mr. Willie Otis from Kennedy Tower would like to discuss security concerns at the Hudson Ridge Tower (HRT). This meeting will be scheduled with Public Housing.

2. Approval of Minutes: August Regular Board Meeting Minutes

Commissioner Larson moved, and Commissioner Remarais seconded, the motion to approve the minutes of the August 2019 Regular Board Meeting. Commissioner Patterson, Commissioner Lee, Commissioner Larson, Commissioner Cummings, Commissioner Edwards, and Commissioner Remarais voted yes. The motion was passed.

3. Director's Report and Board Approval Requests

Director's Report and Board Approval Requests:

a. Acting Executive Director, Shawn Burr, presented his Director's report as follows:

Mr. Burr reported on the follow-up from August's Board Meeting; RHA's staff have been very busy with making sure the residents and program participant services are being provided. There have been some challenges due to being short-staffed. He recognized all the efforts put forth and those that have gone the extra mile to ensure quality services have been provided.

RHA was able to place a Section 8 participant and her two children in the Emergency Home on Whalin Street. The Family incurred a fire in their apartment, and the unit was not livable. Leasing Operations learned of this and followed the internal process of informing the Director of Public Housing; the family was contacted and arranged for them to move in on September 18, 2019.

On September 5, 2019, the staff at University Tower had a luncheon for the residents; this event was well attended. Mr. Burr stated it was nice to see and speak to the residents. He thanked the staff.

On September 6, 2019, Glenwood Gardens residents had their second annual picnic; staff did a great job putting this event on. Mr. Burr received positive feedback from the residents.

b. Board Action Requests

- i. 2019-2020 Snow Plowing Services - Administrative – Authorized the Acting Director to award the Contract to Cardinal Lawn & Landscape for \$23,400.00 – Maintenance

Commissioner Remarais moved, and Commissioner Patterson seconded, the motion to approve this request. Commissioner Larson, Commissioner Lee, Commissioner Patterson, Commissioner Cummings, and Commissioner Remarais voted yes. The motion was passed.

- ii. 2019-2020 Snow Plowing Service - Residential – Authorized the Acting Director to award the Contract to Washington Property Management for \$23,160.00 – Maintenance

Commissioner Lee moved, and Commissioner Cummings seconded, the motion to approve this request. Commissioner Larson, Commissioner Lee, Commissioner Patterson, Commissioner Cummings, and Commissioner Remarais voted yes. The motion was passed.