

**ROCHESTER HOUSING AUTHORITY
REGULAR BOARD MEETING**

**May 22, 2019
MINUTES PAGE 1**



**ROCHESTER HOUSING AUTHORITY
May 22, 2019
675 WEST MAIN STREET
ROCHESTER, NEW YORK 14611**

MEMBERS PRESENT

Tynise Edwards, Acting Chair
Calvin Lee, Commissioner
Hershel Patterson, Commissioner
Rosalie Remarais, Commissioner
Florine Cummings, Commissioner

STAFF PRESENT

Shawn Burr
Melissa Berrien
Jacquetta Harris
Cynthia Herriott
Sara Jaouen
Rashondra Martin
Willie Pass
Evhen Tupis
Janis White

OTHERS PRESENT

H. Todd Bullard, RHA Legal Counsel
Jamie Frumusa, Tipping Point

Acting Board Chair Tynise Edwards called the May Rochester Housing Authority (RHA) Regular Board Meeting to order at 12:00 PM. She noted for the record that notice of this meeting was posted as required by law and there is a quorum present.

1. Open Forum – Public Comments

Osley Porter stated had seen some changes at RHA, concerning Contractors and Staff. He believes that both parties should be open to listening to each other's views. Mr. Porter thinks the Contractors should be involved with the Scope of Work (SOW). He reviewed a contract for a Statement of Work (SOW) that included work for an Arborist. Mr. Porter would like to ensure that if there are any changes to the SOW, a Change Order is in place before the work is completed. Communication is the key to a successful relationship between Contractors and RHA. It has been difficult communicating with the BMS' and Management. This situation can be costly to the Contractor; he wants to make sure that his company is not placed in an inescapable position that is hazardous and would blemish the reputation of the Contractor or RHA. He mentioned problems with a Building Maintenance Supervisor (BMS) but believed this could be worked out. The Contractors and Staff should be mindful how they speak to each other; working together will help both parties get the work done.

2. Approval of Minutes: April Regular Board Meeting Minutes

Commissioner Lee moved, and Commissioner Remarais seconded the motion to approve the minutes of April 2019 Regular Board Meeting. Commissioner Patterson, Commissioner Cummings, Commissioner Lee, Commissioner Ramarais, and Commissioner Edwards voted yes. The motion was passed.

3. Director's Report and Board Approval Requests

- a. Acting Executive Director, Shawn Burr presented his Director's report on the following topics: Mr. Burr reported that he attended the Nan McKay training on Low Income Housing Tax Credit Management as part of the NYSPHADA conference. The training was very informative, and it provided a good insight into what is required to manage tax credit properties and to stay compliant. The Low-Income Housing Tax Credit will be very beneficial as RHA moves forward with RAD. At the conference, he attended two RAD sessions and gained some insight into what's working and not working for other PHA's.

The legislative update session was positive; in which Tim Kaiser, Executive Director of PHADA, spoke about the efforts his organization has put forth advocating for PHA's. Mr. Kaiser stated that New York is fortunate to have Chuck Schumer supporting PHA's and that he's currently working to allocate State Funds for Public Housing needs. He reminded everyone that on October 1, 2019, Sequestration returns unless there is an agreement reached. The Governor did not sign much for affordable housing or PHA's and New York City Housing Authority (NYCHA) this past session. The Governor signed the Source of Income law, which is excellent for RHA's Section 8 participants. One of the highlights of the conference was the attendance of the NYS Attorney General, Letitia James who spoke at the reception. She announced a new program partnered by NYS and Enterprise to provide financial resources to PHA's – Sara Jaouen will have more info in her report. The 45 days of public comments for The Agency's 2019-2020 Annual Plan is complete; the public hearing was held on 5/15/2019 at 675 West Main Street. The Plan was forwarded to the Mayor's office for review. The Plan will be presented at June's Board Meeting. HUD Proposed Rule on Non-Citizen Residency in Assisted Housing article is available in the PHADA's Advocate Publication. HUD has issued a proposed rule which requires the verification status of every individual under the age of 62 residing in or applying for covered programs that include Public Housing and Section 8 Housing Assistance.

b. Board Action Requests

- i. Scattered Sites Roof Replacement (R-15) – The Contract was awarded to Gatti Remodeling for \$133,935.00 – Capital Projects

Commissioner Lee moved, and Commissioner Cummings seconded the motion to approve this request. Commissioner Patterson, Commissioner Cummings, Commissioner Lee, Commissioner Remarais, and Commissioner Edwards voted yes. The motion was passed.