

**ROCHESTER HOUSING AUTHORITY  
REGULAR BOARD MEETING**

**March 27, 2019  
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**ROCHESTER HOUSING AUTHORITY  
March 27, 2019  
675 WEST MAIN STREET  
ROCHESTER, NEW YORK 14611**



**MEMBERS PRESENT**

Tynise Edwards, Acting Chair  
Calvin Lee, Commissioner  
Florine Cummings, Commissioner  
Hershel Patterson, Commissioner  
Joanne Larson, Commissioner

**STAFF PRESENT**

Shawn Burr  
Melissa Berrien  
Sinclair Carrington  
Mike Gallo  
Jacquetta Harris  
Cynthia Herriott  
Sara Jaouen  
Rashondra Martin  
Linda Stango  
Evhen Tupis  
Janis White  
Marisha Wilder

**OTHERS PRESENT**

H. Todd Bullard, RHA Legal Counsel  
Barbara Pierce, Tipping Point

Acting Board Chair Tynise Edwards called the March Rochester Housing Authority (RHA) Regular Board Meeting to order at 12:00 PM. She noted for the record that notice of this meeting was posted as required by law and there is a quorum present.

**1. Open Forum – Public Comments**

No Report

**2. Approval of Minutes: February Regular Board Meeting Minutes**

Commissioner Patterson moved, and Commissioner Lee seconded the motion to approve the minutes of February 2019 Regular Board Meeting. Commissioner Patterson, Commissioner Cummings, Commissioners Lee, Commissioner Larson, and Commissioner Edwards voted yes. The motion was passed.

**3. Director's Report and Board Approval Requests**

- a. Interim Executive Director Shawn Burr presented his director's report on the following topics: Mr. Burr reported on his follow-up to the Board from February's Board Meeting. RHA was invited by the City of Rochester (CoR) to participate in their Landlord, and Small Developer Summit held on Wednesday, March 13, 2019, at the Riverside Convention Center. Mr. Burr was one of the speakers as well as Mayor Warren and a host of others. He spoke about the Leasing Operation Department, the Section 8 Programs, our Project-Based Vouchers (PBV) Program, and the PBV and Request for Proposal (RFP) process. The event had 300 attendees with another 300 that were interested and put on a waiting list. A second event is in the works. The Agency's Annual Plan process is underway, and RHA will have a draft ready for the public to view and comment by March 29, 2019. The draft Agency Annual Plan will be released for public comments for 45 days on March 30, 2019, and ending on May 14, 2019. The public hearing will be on May 15, 2019, at 675 West Main Street. The President Trump officially released the budget request for FY2020 on March 18, 2019 and HUD programs would be cut severely. There will be more to come after the Senate and House release their proposed budgets.

b. Board Action Requests

- i. 29-31 Santee Street Porch Replacement Change Order – The Contract was awarded to Taouk Development for \$2,160.00 – Capital Projects

Commissioner Lee moved, and Commissioner Patterson seconded the motion to approve this request. Commissioner Patterson, Commissioner Cummings, Commissioner Larson, Commissioner Lee, and Commissioner Edwards voted yes. The motion was passed.

- ii. Danforth Towers Replacement of Commercial Sump Pump System (RE-Bid) – The Contract was awarded to E. Plumbing and Piping for \$59,950.00 – Capital Projects

Commissioner Patterson moved, and Commissioner Lee seconded the motion to approve this request. Commissioner Patterson, Commissioner Cummings, Commissioner Larson, Commissioner Lee, and Commissioner Edwards voted yes. The motion was passed.

- iii. Lawn Care Maintenance for 2019 – The Contract was awarded to AA Blades Enterprise for \$35,000.00 – Maintenance

Commissioner Cummings moved, and Commissioner Patterson seconded the motion to approve this request. Commissioner Patterson, Commissioner Cummings, Commissioner Larson, Commissioner Lee, and Commissioner Edwards voted yes. The motion was passed.