

**ROCHESTER HOUSING AUTHORITY
REGULAR BOARD MEETING**

**November 28, 2018
MINUTES PAGE 1**

**ROCHESTER HOUSING AUTHORITY
November 28, 2018
675 WEST MAIN STREET
ROCHESTER, NEW YORK 14611**



MEMBERS PRESENT

Tynise Edwards, Vice Chair
Florine Cummings, Commissioner
Calvin Lee, Commissioner
Hershel Patterson, Commissioner

STAFF PRESENT

Shawn Burr
Melissa Berrien
Sinclair Carrington
Mike Gallo
Jacquetta Harris
Cynthia Herriott
Sara Jaouen
Rashondra Martin
Linda Stango
Evhen Tupis
Janis White
Marisha Wilder

OTHERS PRESENT

H. Todd Bullard, RHA Legal Counsel
Jamie Frumusa, Tipping Point Comm.
Willie Otis, Previous Commissioner
Dervon Richmond, Resident
Osley Porter, Contractor

Board Vice Chair Tynise Edwards called the November Rochester Housing Authority (RHA) Regular Board Meeting to order at 12:00 PM. She noted for the record that notice of this meeting was posted as required by law and there is a quorum present.

1. Open Forum – Public Comments

Dervon Richmond is requesting RHA help him regarding FedEx/UPS leaving packages outside his door. He would like non-tenants to be banned from entering the building; he believes these individuals do not have any reason for being there, and he thinks they are stealing from the residents. Sara Jaouen and Cynthia Herriott will follow-up with Mr. Richmond.

Osley Porter has some concerns over staff that was involved with rehabilitation work done for the Authority. This concern is being addressed.

2. Election of Resident Commissioner – Florine Cummings

Commissioner Lee moved, and Commissioner Patterson seconded the motion to approve the Election of the Resident Commissioner Cummings. Commissioner Lee, and Commissioner Patterson, voted yes. The motion was passed.

3. Election of Resident Commissioner – Hershel Patterson

Commissioner Lee moved, and Commissioner Cummings seconded the motion to approve the Election of the Resident Commissioner Patterson. Commissioner Lee, and Commissioner Edwards voted yes. The motion was passed.

4. Approval of Minutes: October Regular Board Meeting Minutes

Commissioner Patterson moved, and Commissioner Lee seconded the motion to approve the minutes of October 2018 Regular Board Meeting. Commissioner Patterson, Commissioner Cummings, Commissioner Lee, and Commissioner Edwards voted yes. The motion was passed.

5. Director’s Report and Board Approval Requests

- a. Interim Executive Director Shawn presented his director’s report on the following topics:

Mr. Burr reported on the follow-up to the Board with a spreadsheet of annual contracts for service for residents. Commissioner Larson requested information on HUD’s report on Immigration status. The first annual Homeowner Recognition event will be on Tuesday, December 4, 2018, from 4pm -6pm at the Resident Services Department. RHA received a notice from HUD that our Shortfall funding request was approved. Mr. Burr participated in a “Cleveland-Rochester Learning Exchange” where a contingency of 30 plus members of various organizations, City, and County government from and around the Cleveland area came to Rochester to learn about our Coalition to Prevent Lead Poisoning (CPLP). A major focus was on how Rochester, Monroe County, and RHA work together to reduce lead-poisoning in children and lead-based paint hazards in our area.

b. Board Action Request

i. Scattered Sites Porch Replacement 54-56 Argo Park and 25 Rockland Park – Capital Projects

Commissioner Lee moved, and Commissioner Patterson seconded the motion to approve this request. Commissioner Patterson, Commissioner Cummings, Commissioner Lee, and Commissioner Edwards voted yes. The motion was passed.

ii. NYSIF Worker's Compensation Broker, One Group – Human Resources

Commissioner Patterson moved, and Commissioner Lee seconded the motion to approve this request. Commissioner Patterson, Commissioner Cummings, Commissioner Lee, and Commissioner Edwards voted yes. The motion was passed.

iii. NYSIF Worker's Compensation Carrier, NYSIF – Human Resources

Commissioner Lee moved, and Commissioner Patterson seconded the motion to approve this request. Commissioner Patterson, Commissioner Cummings, Commissioner Lee, and Commissioner Edwards voted yes. The motion was passed.

iv. Laundry Vending Service Contract – Finance

Commissioner Patterson moved, and Commissioner Lee seconded the motion to approve this request. Commissioner Patterson, Commissioner Lee, and Commissioner Edwards voted yes. Commissioner Cummings abstained. The motion was not passed.

v. Renewal MS Office 365 License – Information Technology

Commissioner Lee moved, and Commissioner Patterson seconded the motion to approve this request. Commissioner Patterson, Commissioner Cummings, Commissioner Lee, and Commissioner Edwards voted yes. The motion was passed.

vi. Resolution 11-28-2018-01 – SEMAP – Leasing Operations

Commissioner Lee moved, and Commissioner Patterson seconded the motion to approve this request. Commissioner Patterson, Commissioner Cummings, Commissioner Lee, and Commissioner Edwards voted yes. The motion was passed.