

ROCHESTER HOUSING AUTHORITY
June 15, 2016 12:00 PM
675 WEST MAIN STREET
ROCHESTER, NEW YORK 14611



MEMBERS PRESENT

George Moses, Chair
John Page, Vice-Chair
Calvin Lee, Jr., Commissioner
Willie E. Otis, Commissioner
Sara Valencia, Commissioner
Rosemary Rivera, Commissioner
Hershel Patterson, Commissioner

STAFF PRESENT

Shawn Burr
Paul Foti
Sandra Whitney
John Mooney
Linda Stango
Mike Gallo
Melissa Berrien
Ashley Traynum
Janis M. White
Becky Maslowski
Jacquetta Harris
Harold Zink
Jaquanda Jones

OTHERS PRESENT

H Todd Bullard, RHA Legal Counsel
Heather Amidon, AP Safety and Security
Jamie Frumusa, Tipping Point
Geena Cruz, RHC
Adra Anderson

OTHERS

Chair Moses called the June 2016 RHA Regular Board Meeting to order at 12:00 PM. He noted for the record that notice of this meeting was posted as required by law and there was a quorum present.

1. **Open Forum – Public Comments**

None

2. **Approval of Minutes: May Regular Board Meeting**

Commissioner Lee moved and Commissioner Patterson seconded the motion to approve the minutes for the May 2016 Regular Board Meeting. Commissioner Otis, Commissioner Page, and Commissioner Rivera concurred. The motion was passed.

3. **Recognition of Successful Family Self Sufficiency Program Completion**

- a. Adra Anderson was presented with a certificate for successfully completing the Family Self-Sufficiency (FSS) Program. Jaquanda Jones spoke on behalf of Ms. Anderson; she has been with the program since 2012, and it was an honor to work with her. Ms. Anderson came to the program with a plan and the right attitude. Her goals were to obtain full time employment, to increase her credit score, obtain her Master's Degree, and to become a teacher. Ms. Anderson achieved her goals and was hired as a contract teacher in September.

4. **Director's Report and Board Approval Requests**

- a. Interim Executive Director Shawn Burr presented his director's report on the following topics:
 1. The follow up to last month loss of Continuum of Care (CoC) Grant funding, RHA is appealing HUD's decision in accordance with the procedures outlined in the NOFA. Each agency will have to appeal their denial as a separate entity.
 2. We will be going live with Facebook soon; there was a change in the live date due to the request of a Social Media Policy. Tipping Point and RHA staff worked together to get the RHA Facebook page accomplished. Facebook will be a great way to communicate with our participants, residents and community.
 3. Rochester Housing Authority (RHA) Housing Choice Voucher (HCV) utilization has increased to 99.44%, which is up from 99.31% last month. There are other Housing Authorities that don't keep their utilization up, which could hurt them in the future. RHA's staff has done a great job including the front line staff, the housing specialists, and our inspection team. We received feedback from HUD that we are doing very well, and we will keep an eye on our utilization numbers so we don't over-utilize.
 4. RHA hosted an all-day training at 675 W. Main on May 20th which was facilitated by the Small Business Administration (SBA). The goal was to educate small contractors on a variety of topics and including working with RHA.
 5. Shawn Burr attended the national PHADA Conference in Las Vegas along with Commissioners, Page, Lee, Otis and Valencia. Rutgers/PHADA held Executive Director Education courses, which included the PHA Legal Issues and Procurement and Contract Administration courses, and were successfully completed by Shawn Burr. The conference was well attended and Shawn has some ideas to improve some of RHA processes. One of the slogans that came out of the program "A Child's Future Should Not Be Determined by a Zip Code". RHA, as an agency, will focus more on what we can do to decrease the level of poverty and provide