

**ROCHESTER HOUSING AUTHORITY  
REGULAR BOARD MEETING  
JANUARY 27, 2016 12:00 PM  
675 WEST MAIN STREET  
ROCHESTER, NEW YORK 14611**



**MEMBERS PRESENT**

George Moses, Chair  
John Page, Vice-Chair  
Calvin Lee, Jr., Commissioner  
Willie E. Otis, Commissioner  
Hershel Patterson, Commissioner  
Sara Valencia, Commissioner  
Rosemary Rivera, Commissioner

**STAFF PRESENT**

Shawn Burr  
Paul Foti  
Jackie Milne  
Sandra Whitney  
John Mooney  
Linda Stango  
Mike Gallo  
Jason Norselli  
Kara Ryan  
Melissa Berrien  
Kenneth Day  
Ashley Traynum  
Janis M. White

**OTHERS PRESENT**

H. Todd Bullard, RHA Legal Counsel  
Heather Amidon, AP Safety and Security  
Mike Kinnerknecht, Tipping Point  
Geena Cruz, RHC President

**OTHERS**

Licosha Dates  
Sonya Fulton  
Jasmine Valle

Chair Moses called the January 2016 RHA Regular Board Meeting to order at 12:00 PM. He noted for the record that notice of this meeting was posted as required by law and there was a quorum present.

1. **Open Forum – Public Comments**

There were no public comments.

2. **Approval of Minutes: December Regular Board Meeting**

Commissioner Otis moved and commissioner Patterson seconded the motion to approve the minutes for the December 2015 Regular Board Meeting. Commissioner Valencia, Commissioner Page, and Commissioner Lee, concurred. Commissioner Rosemary Rivera, Abstain. The motion was passed.

**3. Director's Report and Board Approval Requests**

- a. Interim Executive Director Shawn Burr presented his director's report on the following topics:
  1. Executive Director Shawn Burr introduced Melissa Berrien as the FSS Supervisor and Section 3 Coordinator; she is our newest member of the Senior Staff. Melissa will be working with Executive Director Shawn Burr to expand our Resident Service Department and the Section 3 Program.
  2. Shawn Burr introduced three of the six Section 3 training participants that successfully completed a recent training program. Their names are Sonya Fulton, Jasmine Valle and Licosha Dates, and each was presented with a certificate of completion. Melissa Berrien and Kenneth Day were instrumental in coordinating and performing the training sessions.
  3. Welcome to Ashley Traynum and Geena Cruz. Ashley is RHA's new Grants Specialist; she will work with Leasing Operations, Resident Services, and Rochester Housing Charities (RHC) to pursue grant opportunities. Ms. Cruz is the President of Rochester Housing Charities (RHC).
  4. Shawn attended the PHADA (Public Housing Authority Directors Association) conference along with George Moses, John Page, Calvin Lee, and Paul Foti. PHADA, along with Rutgers University held Executive Director educational classes on Maintenance Management and Personnel Management that Shawn was able to attend. RHA will implement some of the ideas presented. There were also seminars on the New Housing Choice Voucher, Section 3 Regulations, Fair Housing Regulations, and Uniform Physical Condition Standard-Voucher (UPCS-V). The UPCS-V is being developed to replace the current Housing Quality Standard (HQS) that is used for Section 8 inspections. RHA has inquired to be one of the test sites for UPCS-V.
  5. Our strategic plan Consultant, The Bonner Group, is working on the Goal Tracker. The Goal Tracker will show the perspective responsible individuals and units who will oversee the implementation of recommendations. This will be available for the Board review.
  6. Leasing Operations and Inspections staff did a great job processing as many participants as they could get under contract by 12/31/2015. RHA staff is continuously working with participants from the Intake Push. The Inspection staff is still performing inspections to get the participants housed.
  7. SEMAP – HUD accepted our SEMAP score of 100% which designates RHA as a high performer.