

**ROCHESTER HOUSING AUTHORITY
REGULAR BOARD MEETING
DECEMBER 16, 12:00 PM
675 WEST MAIN STREET
ROCHESTER, NEW YORK 14611**



MEMBERS PRESENT

George Moses, Chair
John Page, Vice-Chair
Calvin Lee, Jr., Commissioner
Willie E. Otis, Commissioner
Hershel Patterson, Commissioner
Sara Valencia, Commissioner

MEMBERS ABSENT

Rosemary Rivera

STAFF PRESENT

Shawn Burr
Paul Foti
Jackie Milne
Sandra Whitney
John Mooney
Linda Stango
Mike Gallo
Jeanette Pecoraro
Ali Subhani
Melissa Berrien
Janis M. White

OTHERS PRESENT

H. Todd Bullard, RHA Legal Counsel
Heather Amidon, AP Safety and Security
Jennifer Wallace First Niagara WC

OTHERS

Chair Moses called the December 2015 RHA Regular Board Meeting to order at 12:00 PM. He noted for the record that notice of this meeting was posted as required by law and there was a quorum present.

1. **Open Forum – Public Comments**

Jennifer Wallace from First Niagara presented to the Board RHA's Workers' Compensation status. Wallace explained how claims affect our bottom line, and why reporting the final cost to the board is presented late in the year.

2. **Approval of Minutes: December Regular Board Meeting**

Commissioner Page moved and Commissioner Patterson seconded the motion to approve the minutes for the November 2015 Regular Board Meeting. Commissioner Patterson, Commissioner Otis, Commissioner Valencia, and Commissioner Lee, concurred. The motion was passed.

3. **Director's Report and Board Approval Requests**

- a. Interim Executive Director Shawn Burr presented his director's report on the following topics:
 - a. Senior Annual Party-Toy Drive
 - b. Strategic Plan Consultant, Bonner Group
 - c. Snug Harbor Update – All Residents are Housed

- d. Leasing Operations and Inspection Staff's Progress with inspections and Contracts
- e. Finance, Resident Services, RHA Budget review for Resident councils
- f. Section 3 – Training

b. Board Approvals of Requests as follows:

- i. Contract for Workers' Compensation for 2016.

Commissioner Lee moved and Commissioner Patterson seconded a motion to approve this request. Commissioner Page, Commissioner Otis, and Commissioner Valencia concurred. The motion passed.

- ii. Extermination/Pest Control of RHA Properties/Unites and Administration Buildings

Commissioner Lee moved. Motion not seconded; motion Failed.

- iii. Upgrade Network Switches at 675 West Main Street.

Commissioner Page moved and Commissioner Otis seconded the motion to approve this request. Commissioners, Lee, Commissioner Patterson, and Valencia concurred. The motion was passed.

- iv. Auto Insurance Renewal.

Commissioner Lee moved and Commissioner Valencia seconded the motion to approve this request. Commissioners Page, Commissioner Otis, and Commissioner Patterson concurred. The motion was passed.

- v. RHA Board of Commissioners Resolution for Extension Appointment.

Commissioner Valencia moved and Commissioner Patterson seconded the motion to approve this request. Commissioners Lee, Commissioner Page, and Commissioner Otis concurred. The motion was passed.

- vi. RHA Board of Commissioners Resolution Number 12.15.15-01.

Commissioner Valencia moved and Commissioner Patterson seconded the motion to approve this request. Commissioners Otis, Commissioner Page, and Commissioner Lee concurred. The motion was passed.

- c. The Executive Director's report was then presented.
Copies of the complete Director's report were sent to Board Members and Senior Staff in advance of the meeting and are available upon request.