

**ROCHESTER HOUSING AUTHORITY
REGULAR BOARD MEETING
JUNE 24, 2015 12:00 PM
675 WEST MAIN STREET
ROCHESTER, NEW YORK 14611**



MEMBERS PRESENT

George Moses, Chair
John Page, Vice-Chair
Willie E. Otis, Commissioner
Hershel Patterson, Commissioner
Calvin Lee, Jr., Commissioner
Sara Valencia, Commissioner
Rosemary Rivera, Commissioner

MEMBERS ABSENT

none

STAFF PRESENT

Shawn Burr
Sinclair Carrington
Sandra Whitney
John Mooney
Jackie Milne
Linda Stango
Mike Gallo
Maria Dewhirst

OTHERS PRESENT

H. Todd Bullard, RHA Legal Counsel
Heather Amidon, AP Safety and Security
Dot Tucker, member JWRC

Chair Moses called the June 24, 2015 RHA Regular Board Meeting to order at 12:00pm. He noted for the record that notice of this meeting was posted as required by law.

1. **Open Forum - Public Comments**

- a. Dot Tucker spoke as a representative of the Jurisdiction-Wide Resident Council, in support of entrepreneurial programs through the Urban League, possibly through Resident Services. She praised Melissa Berrien and her team's efforts to provide opportunities and support for the residents and hoped this Urban League program could be yet another community resource. She also thanked Sandra Whitney, Heather Amidon, the JWRC and Melissa Berrien for the great job over at Seneca Towers.

2. **Approval of Minutes: May 27, 2015**

- a. Commissioner Patterson moved and Commissioner Lee seconded the motion to approve the minutes of the May Board Meeting, as amended. Commissioners Otis, and Page concurred; the motion was passed.

3. **Director's Report and Board Approval Requests**

- a. Interim Executive Director Shawn Burr presented his Director's Report regarding the following topics:
 - i. Resignation of Dan Sturgis, Director of Housing Operations
 - ii. Appointment of Sinclair Carrington as Interim Finance Director
 - iii. Stipend Review for Resident Council members
 - iv. Congressional Housing Funding
 - v. HCV Administrative Proration increased to 79%
 - vi. RAD
 - vii. Section 3
 - viii. RHA 60th Anniversary Picnic with staff
 - ix. Section 8 Waiting List management

There was a discussion regarding the Section 8 waiting list, the age of the list and how best to get to everyone on the list. Mr. Burr, Mr. Mooney, Ms. Whitney, Commissioner Moses, Commissioner Rivera, and Mr. Bullard participated.

Copies of the complete Director's report were sent to Board Members and Senior Staff in advance of the meeting and are available upon request.

- b. Board Approval Requests: Board Chair Moses noted that all items have been cleared through subcommittees and have been fully vetted. Mr. Burr presented three Board approval requests as follows:
 - i. Lena Gantt Unit Intercom Upgrade Project, in the amount of \$39,000 with a contingency amount of \$3,900 awarded to Concord Electrical Company (Rochester, NY).

Commissioner Valencia moved and Commissioner Rivera seconded the motion to approve this request. Commissioners Patterson, Lee, Page and Otis all concurred. The motion was passed.

- ii. Garson Avenue Unit Interior Demolition/Abatement, in the amount of \$54,575 with a contingency amount of \$5458 awarded to R&J Asbestos & Lead Removal.

Commissioner Valencia moved and Commissioner Lee seconded the motion to approve this request. Commissioners Page, Patterson, Rivera and Otis all concurred. The motion was passed.

- iii. Bowman Service Point Software Renewal (for the Continuum of Care), in the amount of \$72,910. Awarded to Bowman Systems, LLC. Bowman Service Point Software was selected by the Continuum of Care prior to RHA becoming the Homeless Management Information System administrator and is currently utilized by approximately 70 agencies. Funding for this expense is provided by the HUD HMIS grant.