



Procurement Office
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January 4, 2012

To: Proposers

RE: Rochester Housing Authority,
RFP Energy Performance Contracting Consultant

ADDENDUM # 1

Please find attached addendum #1 to the above-mentioned Project.

This addendum consists of (2) pages.

See attached

Acknowledgement:

I have received the above referenced Addendum #1, and have used it in the calculation/preparation of this bid.

Contractor

THIS MUST BE SUBMITTED WITH YOUR BID SUBMISSION
FAILURE TO DO SO MAY RENDER YOUR BID INVALID.

Subject: Energy Performance Contracting Consultant Questions

1. Is the RHA bidding process subject to HUD's "Public" bidding requirements?
(HZ - This RFP has been openly advertised via newspaper and the internet. We would consider this a public solicitation for competitive proposals. We will follow HUD's process for "Procurement by Competitive Proposal" from 24 CFR 85.36.)
2. When it comes to RHA evaluating the RFP responses, is the evaluation viewed more as a "Per Task" or as a "Total Scope" view?
(HZ - We are seeking a company that can manage all the tasks. Therefore the evaluation of the RFP response would be viewed for the capability to manage the Total Scope view of work)
3. Will the EPCC Fees under the evaluation factors be based on a per task evaluation or a total of all the tasks?
(HZ - Part1: The EPCC is to list their fee structure using page 7 from the RFP. RHA will evaluate the per hour unit rate fees for cost competitiveness. The unit price hourly rates would be your typical rate regardless of the task assignment. Part 2: The (EPCC's) NTE cost proposed for each task group should reflect the EPCC's view of typical costs for the task assignment. Please break out this NTE cost proposed for each task just as illustrated on the bottom half of page 7.)
4. Are all the tasks evenly weighted in the RHA's evaluation? If not how are they weighted?
(HZ - We do acknowledge Task 1 is the smaller of the 3 Tasks. However, each task is of equal importance and will be weighted equally during the evaluation.
5. Would the RHA break up the Tasks and award to multiple EPCC firms?
(HZ - No, we do not have the intention of doing that.)
6. How many sites /properties were part of the first ESCo Energy Performance Contract?
(HZ - All of our [2500 housing units] properties were audited and included in our first EPC. We did comprehensive water conservation and lighting improvements at all our sites and properties. We only did gas savings measures at about 20% of the sites. Therefore, we would expect our next EPC would likely key on gas savings measures. We also plan to commission our previous water and electric measures to maximize the savings. Therefore our EPC2 will again be a comprehensive review of all potential measures at all of our sites and properties)